


Republic of the Philippines
(Provincial Government of Leyte)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:


RHODORA G. BONIFACIO
HRMO

Date: May 31, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Heavy Equipment Operator II	126	6	P16,877.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (MC10 s. 2013-Cat. II)		Provincial Engineer's Office
2	Administrative Aide III (Driver I)	55	3	P14,125.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC10, s. 2013-Cat. IV)		Provincial Health Office
3	Nurse II	81	16	P38,150.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080		Provincial Health Office
4	Administrative Aide I (Utility Worker I)	16	1	P12,517.00	Must be able to read and write	None required	None required	None required (MC10 s. 2013-Cat.III)		Carigara District Hospital
5	Administrative Aide VI (Communications Equipment Operator IV)	5	11	P25,439.00	Completion of relevant 2 years studies in college or High School Graduate with relevant Vocational/Trade Course	8 hours of relevant training	2 years of relevant experience	Communications Equipment operator (MC 10 s. 2013-Cat.II)		Leyte Law Enforcement Communication System
6	Community Development Assistant II	7	9	P20,402.00	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Environment and Natural Resources Office
7	Nurse I	41	15	P35,097.00	Bachelor of Science in Nursing	None required	None required	RA 1080		Burauen District Hospital
8	Nurse I	107	15	P35,097.00	Bachelor of Science in Nursing	None required	None required	RA 1080		Ormoc District Hospital
9	Nursing Attendant I	69	4	P14,993.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013-Cat.III)		Dr. Manuel B. Veloso Memorial Hospital
10	Nursing Attendant II	78	6	P16,877.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013-Cat.III)		Dr. Manuel B. Veloso Memorial Hospital, Palompon, Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 15, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO

SAO/HRMO

Provincial Government of Leyte

Senator Enage St., Tacloban City

rhodorabonifacio@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.