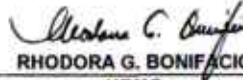


Republic of the Philippines  
(Provincial Government of Leyte)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:

  
RHODORA G. BONIFACIO  
HRMO

Date: April 14, 2021

No.	Position Title (Parenthetical Title, If applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Dentist III	64	20	P52,703.00	Doctor of Dental Medicine or Dental Surgery	8 hours relevant training	2 years of relevant experience	R.A. 1080		Provincial Health Office
2	Nurse I	51	11	P22,316.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Dr. Manuel B. Veloso Memorial Hospital, Palompon, Leyte
3	Dentist II	46	17	P38,464.00	Doctor of Dental Medicine or Dental Surgery	4 hours relevant training	1 year of relevant experience	R.A. 1080		Provincial Health Office
4	Agriculturist II	12	15	P32,053.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours relevant training	1 year relevant experience	Relevant R.A. 1080		Office of the Provincial Agriculturist (Devolved)
5	Agriculturist II	101	15	P32,053.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours relevant training	1 year relevant experience	Relevant R.A. 1080		Office of the Provincial Agriculturist (Devolved)
6	Construction and Maintenance Capataz	143	5	P14,641.00	Elementary School Graduate	None required	None required	None required (MC10 s. 2013-Cat. III)		Provincial Engineer's Office
7	Accountant II	29	16	P35,106.00	Bachelor's degree in Commerce/Business Administration Major in Accounting	4 hours relevant training	1 year relevant experience	R.A. 1080		Provincial Treasurer's Office
8	Accountant II	4	16	P35,106.00	Bachelor's degree in Commerce/Business Administration Major in Accounting	4 hours relevant training	1 year relevant experience	R.A. 1080		Ormoc District Hospital
9	Prison Guard III	32	10	P20,219.00	Completion of relevant two years studies in college	8 hours relevant training	2 years relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Warden's Office

10	Archivist I	32	10	P20,219.00	Bachelor's degree relevant to the Job	None required	None required	Career Service (Professional) 2nd Level Eligibility	Provincial Governor's Office
11	Heavy Equipment Operator II	177	6	P15,524.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (MC10 s. 2013-Cat. II)	Provincial Engineer's Office
12	Carpenter II	75	5	P14,641.00	Elementary School Graduate	None required	None required	Carpenter (MC 10 s. 2013-Cat.II)	Provincial Treasurer's Office
13	Revenue Collection Clerk II	40	7	P16,458.00	Completion of two years studies in college	None Required	None required	CSC Sub-Professional 1st Level Eligibility	Provincial Treasurer's Office
14	Cook I	47	3	P13,019.00	Elementary School Graduate	None required	None required	None required (MC10 s. 2013-Cat. III)	Carigara District Hospital
15	Administrative Aide IV (Storekeeper I)	11	4	P13,807.00	Elementary School Graduate	None required	None required	None required (MC10 s. 2013-Cat. III)	Provincial Population Office
16	Administrative Assistant II (Budget Assistant)	5	8	P17,505.00	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	CSC Sub-Professional 1st Level Eligibility	Provincial Budget Office
17	Administrative Aide II (Reproduction Machine Operator I)	109	2	P12,276.00	Elementary School Graduate	None required	None required	None required (MC10 s. 2013-Cat. III)	Provincial Engineer's Office
18	Administrative Aide III (Driver I)	18A	3	P13,019.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC10, s. 2013-Cat. IV)	Provincial Health Office
19	Administrative Aide III (Driver I)	3	3	P13,019.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC10, s. 2013-Cat. IV)	Provincial Warden's Office
20	Administrative Aide IV (Driver II)	12	4	P13,807.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC10, s. 2013-Cat. IV)	Burauen District Hospital
21	Administrative Aide IV (Driver II)	12	4	P13,807.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC10, s. 2013-Cat. IV)	Dr. Manuel B. Veloso Memorial Hospital, Palompon, Leyte



22	Administrative Assistant II (Disbursing Officer II)	37	8	P17,505.00	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Treasurer's Office
23	Administrative Aide VI (Disbursing Officer I)	65	6	P15,524.00	Completion of relevant two years studies in college	None required	None required	CSC Sub-Professional 1st Level Eligibility		Provincial Treasurer's Office
24	Local Treasury Operations Officer I	22	11	P22,316.00	Bachelor's degree	None required	None required	Career Service (Professional) 2nd Level Eligibility		Provincial Treasurer's Office
25	Administrative Aide I (Utility Worker I)	14	1	P11,551.00	Must be able to read and write	None required	None required	None required (MC10 s. 2013-Cat.III)		Carigara District Hospital
26	Administrative Aide I (Utility Worker I)	21	1	P11,551.00	Must be able to read and write	None required	None required	None required (MC10 s. 2013-Cat.III)		Burauen District Hospital
27	Dental Aide	88	4	P13,807.00	High School Graduate	None required	None required	None required (MC10 s. 2013-Cat. III)		Abuyog District Hospital
28	Local Assessment Operations Officer II	25	15	P32,053.00	Bachelor's degree	4 hours relevant training	1 year relevant experience	RA 1080 (Real State Service)		Provincial Assessor's Office
29	Social Welfare Assistant	8	8	P17,505.00	Completion of relevant 2 years studies in college	4 hours relevant training	1 year relevant experience	Career Service (Sub-Professional) 1st Level Eligibility		Provincial Social Welfare and Development Office
30	Agricultural Center Chief I	44	18	P42,159.00	Bachelor's degree relevant to the job	8 hours relevant training	2 years relevant experience	Career Service (Professional) 2nd Level Eligibility		Office of the Provincial Agriculturist (Devolved)
31	Assessment Clerk II	16	6	P15,524.00	Completion of two years studies in college	None required	None required	Career Service (Sub-Professional) 1st Level Eligibility		Provincial Assessor's Office
32	Agricultural Technologist	72	10	P20,219.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant R.A.1080		Office of the Provincial Agriculturist (Organic)
33	Agricultural Technologist	73	10	P20,219.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant R.A.1080		Office of the Provincial Agriculturist (Organic)
34	Special Agent I	58	8	P17,505.00	Completion of relevant two years studies in college	4 hours relevant training	1 year relevant experience	Career Service (Sub-Professional) 1st Level Eligibility		Provincial Engineer's Office
35	Administrative Assistant II (Clerk IV)	62	8	P17,505.00	Completion of relevant two years studies in college	4 hours relevant training	1 year relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Treasurer's Office

36	Nurse IV	66	19	P46,791.00	Bachelor of Science in Nursing	8 hours relevant training	2 years relevant experience	R.A. 1080		Provincial Health office
37	Medical Technologist II	57	15	P32,053.00	Bachelor's degree in Medical Technology or Bachelor's of Science in Public Health	4 hours relevant training	1 year relevant experience	R.A. 1080		Carigara District Hospital
38	Medical Laboratory Technician II	13	8	P17,505.00	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	4 hours relevant training	1 year relevant experience	R.A. 1080 (Medical Laboratory Technician)		Leyte Provincial Hospital
39	Administrative Officer IV (Administrative Officer II)	2	15	P32,053.00	Bachelor's degree	4 hours relevant training	1 year relevant experience	Career Service (Professional) 2nd Level Eligibility		Northwestern Leyte District Hospital
40	Nurse II	43	15	P32,053.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	R.A. 1080		Burauen District Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 29, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**RHODORA G. BONIFACIO**  
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 SAO/HRMO  
 \_\_\_\_\_  
 Provincial Government of Leyte  
 \_\_\_\_\_  
 Senator Enage St., Tacloban City  
 \_\_\_\_\_  
[rhodorabonifacio@yahoo.com](mailto:rhodorabonifacio@yahoo.com)/[leslepaginawan@gmail.com](mailto:leslepaginawan@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.