

Republic of the Philippines
 (Provincial Government of Leyte)
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte, in the CSC website:


 RHODORA G. BONIFACIO

HRMO

Date: February 7, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Carpenter Foreman	72	8	P16,758.00	High School Graduate or completion of relevant Vocational/Trade Course	4 Hours relevant training	1 year relevant experience	Carpenter (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
2	Carpenter II	69	5	P14,007.00	Elementary School Graduate	None required	None required	Carpenter (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
3	Carpenter II	73	5	P14,007.00	Elementary School Graduate	None required	None required	Carpenter (MC 10 s. 2013-Cat.II)		Provincial Treasurer's Office
4	Nurse I	47	11	P20,754.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Northwestern Leyte District Hospital
5	Administrative Officer V (Records Officer III)	27	18	P40,637.00	Bachelor's Degree	8 Hours relevant training	2 Years relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Governor's Office
6	Administrative Officer V (Administrative Officer III)	4A	18	P40,637.00	Bachelor's Degree	8 Hours relevant training	2 Years relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Health Office
7	Administrative Officer V (Administrative Officer III)	4	18	P40,637.00	Bachelor's Degree	8 Hours relevant training	2 Years relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Assessor Office
8	Administrative Aide VI (Accounting Clerk II)	35	6	P14,847.00	Completion of two years studies in college	None Required	None Required	CSC Sub-Professional 1st Level Eligibility		Provincial Treasurer's Office
9	Agricultural Technologist	57	10	P19,233.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None Required	None Required	Relevant R.A.1080		Office of the Provincial Agriculturist (Organic)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 21, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO

SAO/HRMO

Senator Enage St., Tacloban City

rhoctr123@hotmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.