

Republic of the Philippines
 (Provincial Government of Leyte)
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:


 RHODORA G. BONIFACIO

HRMO

Date: January 11, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Laboratory Aide II	129	4	P14,993.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013-Cat III)		Ormoc District Hospital
2	Administrative Assistant III (Senior Bookkeeper)	5	9	P20,402.00	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	CSC Sub-Professional 1st Level Eligibility		Dr. Manuel B. Veloso Memorial Hospital
3	Dentist II	70	17	P41,508.00	Doctor of Dental Medicine or Dental Surgery	4 Hours relevant training	1 year of relevant experience	R.A. 1080		Burauen District Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 26, 2023

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO
 SAO/HRMO
 Provincial Government of Leyte
 West Bypass Road, Palo, Leyte
rhodorabonifacio@yahoo.com/lesliepagtinawan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.