


Republic of the Philippines
PGO EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO EASTERN SAMAR in the CSC website:


BERLINDO N. MORALLOS, JR.
HRMO

Date: December 4, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Specialist II	14	23	80,003.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Felipe Abrigo Memorial Hospital
2	Medical Specialist II	15-6	23	80,003.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Felipe Abrigo Memorial Hospital
3	Senior Agriculturist	92-a-24	18	44,389.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	8 hours of relevant training	2 years of relevant experience	Relevant RA 1080	N/A	Office of the Provincial Agricultural Services
4	Construction and Maintenance Man	31-a	2	13,128.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	N/A	Provincial Engineering Office

5	Construction and Maintenance Man	33	2	13,128.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	N/A	Provincial Engineering Office
6	Construction and Maintenance Man	35-e	2	13,128.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	N/A	Provincial Engineering Office
7	Construction and Maintenance Man	65-i-1	2	13,128.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	N/A	Provincial Engineering Office
8	Construction and Maintenance Man	29-a	2	13,128.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	N/A	Provincial Engineering Office
9	Veterinarian I	94	13	29,754.00	Doctor of Veterinary Medicine	None required	None required	RA 1080	N/A	Provincial Veterinarian's Office
10	Supervising Administrative Officer (Supply Officer IV)	37-a-1	22	67,935.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Provincial General Services Office
11	Administrative Officer V (Supply Officer III)	39	18	44,389.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Provincial General Services Office
12	Nurse I	5-3	15	36,619.00	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Dolores Municipal Hospital
13	Supervising Administrative Officer (Budget Officer IV)	23-a-2	22	67,935.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Provincial Budget Office
14	Administrative Officer IV (HRMO II)	7	15	34,788.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Human Resource Management Office
15	Administrative Assistant II (Cash Clerk III)	46	8	18,757.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Provincial Treasurer's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 20, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BERLINDO N. MORALLOS, JR.

PGDH-HRMO

Capitol Bldg., Borongan City, Eastern Samar

esamar.hrmo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.