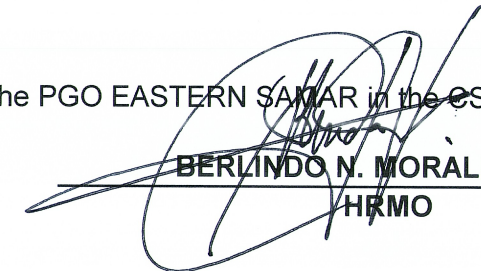


Republic of the Philippines
PGO EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO EASTERN SAMAR in the CSC website:


BERLINDO N. MORALLOS, JR.
HRMO

Date: October 24, 2022

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-----------------------|------------------------------|-------------------|---|---------------------------------|----------------------------------|---|----------------------------------|--------------------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Administrative Aide IV (Clerk II) | 59-b | 4 | 14,243.00 | Completion of two years studies in college | None required | None required | Career Service (Subprofessional)/ First Level Eligibility | N/A | Provincial Engineering Office |
| 2 | Administrative Aide I (Utility Worker I) | 12-2 | 1 | 12,517.00 | Must be able to read and write | None required | None required | None required (MC 11, s. 96 - Cat. III) | N/A | Albino M. Duran Memorial Hospital |
| 3 | Administrative Aide I (Utility Worker I) | 26-2 | 1 | 12,517.00 | Must be able to read and write | None required | None required | None required (MC 11, s. 96 - Cat. III) | N/A | Albino M. Duran Memorial Hospital |
| 4 | Administrative Aide I (Utility Worker I) | 11-3 | 1 | 12,517.00 | Must be able to read and write | None required | None required | None required (MC 11, s. 96 - Cat. III) | N/A | Taft District Hospital |
| 5 | Security Guard I | 8-2 | 3 | 14,125.00 | High School Graduate | None required | None required | Security Guard License (MC 11, s. - Cat. II) | N/A | Felipe Abrigo Memorial Hospital |
| 6 | Nurse III | 15-2 | 17 | 41,508.00 | Bachelor of Science in Nursing | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | N/A | Eastern Samar Provincial Hospital |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 10, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BERLINDO N. MORALLOS, JR.

PGDH-HRMO

Capitol Bldg., Borongan City, Eastern Samar

esamar.hrmo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.