

Republic of the Philippines
PROVINCIAL GOVERNMENT OF EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **PROVINCIAL GOVERNMENT OF EASTERN SAMAR** in the CSC website:

BERLINDO N. MORALLOS, JR.
 HRMO
 Date: June 8, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		
1	Administrative Officer IV (Administrative Officer II)	2	15	30,450.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/2nd Level Eligibility	Albino M. Duran Memorial Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 5 days prior to the start of the assessment process.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CSC Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BERLINDO N. MORALLOS, JR.
 HRMO
Provincial Capitol, Borongan City, Eastern Samar
esamar.hrrmo@gmail.com