


Republic of the Philippines
PGO BILIRAN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO BILIRAN in the CSC website:


MAITE S. CORDOVA
HRMO

Date: July 23, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Midwife I	416	9	19593	Bachelor of Science in Midwifery or Graduate of Midwifery	None required	None required	RA 1080 (Midwife)	None	Biliran Provincial Hospital
2	Administrative Aide III (Clerk I)	603	3	11536	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	None	Vice-Governor's Office
3	Administrative Aide IV (Bookbinder II)	599 & 600	4	12240	Elementary School Graduate	None required	None required	None required (MC II, s. 96, Cat. III)	None	Vice-Governor's Office
4	Social Welfare Officer II	479	15	28539	Bachelor's degree in Social Work	4 hours of relevant training	1 year of relevant experience	RA 1080 (Social Worker)	None	Provincial Social Welfare Development Office
5	Nurse II	235	17	39986	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080 (Nurse)	None	Provincial Health Office
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 7, 2021.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating **in the last rating period** (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROGELIO J. ESPINA, MD, FPOA

Provincial Governor

Calumpang, Naval, Biliran

hrmobiliranprovince@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.