

Republic of the Philippines
PGO BILIRAN
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FOIus

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO BILIRAN in the CSC website:

Maitys Cordova
MAYTYS, CORDOVA
HRMO
Date: June 22, 2021

| No. | Position Title (Parenthetical Title, if applicable) | Planilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | Place of As | |
|-----|---|-------------------|------------------------|----------------|----------------------------|---------------|---------------|---------------------------------------|-------------|-----------------------------|
| | | | | | Education | Training | Experience | Eligibility | | Competency (if applicable) |
| 1 | Administrative Aide IV (Storekeeper I) | 475 | 4 | 14400 | Elementary School Graduate | None required | None required | None required (MC II, s.96- Cat. III) | None | Biliran Provincial Hospital |
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 7, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROGELLO J. ESPINA, MD, FPOA
Provincial Governor
Calumpang, Naval, Biliran
jrmobiliranprovince@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.