

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO BILIRAN in the CSC website.

Date:

May 17, 2021


MAITH S. CORDOVA
HRMO

No	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Education	Training	Qualification Standards		Eligibility	Competency (if applicable)	Place of Assignment
							Experience				
1	Nurse I	382	15	33575	Bachelor Science of Nursing	None required	None required	None required	RA 1080 (Nursing)	None	Biliran Provincial Hospital
2	Administrative Aide I (Utility Worker I)	48	1	10229	Must be able to read and write	None required	None required	None required	None required (MC II, s. 96- Cat. III)	None	Office of the Governor
3	Agricultural Center Chief I	527	18	37129	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	None required	Career Service (Professional) Second Level Eligibility	None	Office of the Provincial Agriculturist
4	Local Assessment Operations Officer I	225	11	20295	Bachelor's degree	None required	None required	None required	RA 1080 (Real Estate Service)	None	Office of the Provincial Assessor
5	Administrative Officer I (Records Officer I)	227	10	18024	Bachelor's degree	None required	None required	None required	Career Service (Professional) Second Level Eligibility	None	Office of the Provincial Agriculturist
6	Agriculturist II	533	15	28539	Bachelor's degree in Agriculture or other allied courses	4 hours of relevant training	1 year of relevant experience	None required	RA 1080 (Agriculturist)	None	Office of the Provincial Agriculturist
7	Farm Supervisor	529	8	15513	High School Graduate	4 hours of relevant training	1 year of relevant experience	None required	None required (MC II, s. 96- Cat. III)	None	Office of the Provincial Agriculturist
8	Social Welfare Officer II	479	15	28539	Bachelor's degree relevant to the job	5 hours of relevant training	2 year of relevant experience	None required	RA 1080 (Social Worker)	None	Department of Social Welfare
9											
10											

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 1, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license, and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROGELIO J. ESPINA, MD, FPOA

Provincial Governor
Calumpang, Naval, Biliran
hrmobiliranprovince@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.