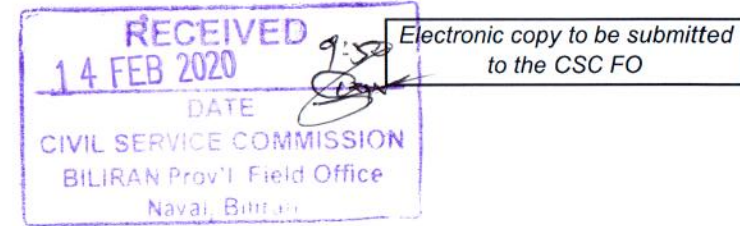


Republic of the Philippines
Provincial Government of Biliran
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Biliran in the CSC website:

msundra
MAITA S. CORDOVA
Admin Officer IV

Date: February 14, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Prison Guard I	69	5	11,906.00	Completion of two years studies in college	None required	None required	Career Service (Sub-Prof) First Level Eligibility		Jail Office
2	Nurse IV	222	19	45,269.00	Bachelor of Science in Nursing	8 hours of relevant training	2 years of relevant experience	RA 1080		Provincial Health Office
3	Nurse II	329 & 331	15	30,531.00	Bachelor of Science in Nursing	4 hours of relevant Training	1 year of relevant Experience	RA 1080		Biliran Provincial Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 29, 2020.

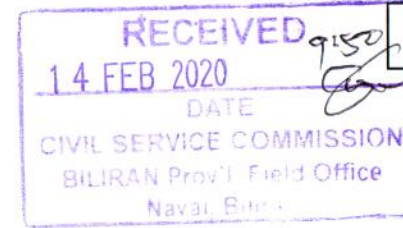
1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROGELIO J. ESPINA, MD, FPOA
Provincial Governor
Calumpang, Naval, Biliran
hrmobiliranprovince@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
Provincial Government of Biliran
Request for Publication of Vacant Positions



Electronic copy to be
submitted to the CSC FO

To: CIVIL SERVICE COMMISSION (CSC)

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msundata
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Admin Officer IV

Date: February 14, 2020

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
4	Nurse I	336, 339, 353 & 371	11	20,754.00	Bachelor of Science in Nursing	None required	None required	RA 1080		Biliran Provincial Hospital
5	Administrative Aide I (Utility Worker I)	489	1	9,480.00	Must be able to read and write	None required	None required	None required (MC II, s. 96-Cat. III)		Office of the Veterinary Services
6	Administrative Assistant IV (Bookbinder IV)	505	10	16,348.00	Elementary School Graduate	8 hours of relevant training	2 years of relevant Experience	None required (MC II, s. 96-Cat. III)		Sanguniang Pan- lalawigan Office

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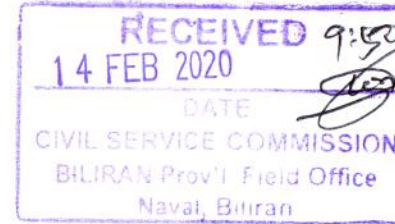
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					Education	Training	Experience	Eligibility	Competency (if applicable)	
7	Administrative Aide I (Utility Worker I)	532	1	9,408.00	Must be able to read and write	None required	None required	None required		Sanguniang Pan-lalawigan Office
8	Administrative Aide II (Messenger)	271	2	11,761.00	Elementary School Graduate	None required	None required	None required		Biliran Provincial Hospital
9	Administrative Aide I (Utility Worker I)	389	1	11,068.00	Must be able to read and write	None required	None required	None required		Biliran Provincial Hospital

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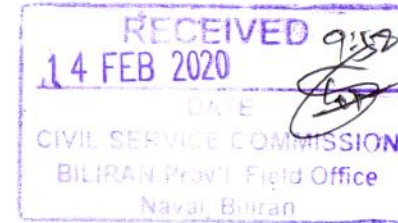
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					Education	Training	Experience	Eligibility	Competency (if applicable)	
10	Administrative Aide III (Clerk I)	249	3	12,466.00	Completion of two years studies in college	None required	None required	Career Service (Sub-prof) First level Eligibility		Biliran Provincial Hospital
11	Engineer II	443	16	28,546.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant Experience	RA 1080		Provincial Engineering Office

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