

Republic of the Philippines
METRO HILONGOS WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Metro Hilongos Water District in the CSC website:


EUGENES D. RUBILLOS
HRMO - Designate

Date: 6-Oct-21

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Division Manager C	2021-03	22	820,980.00	Bachelor's Degree	24 hours of relevant training	4 years of relevant Experience	Career Service (Professional) Second Level Eligibility	Take charge of Finance/ accounting division of MHWD	Hilongos, Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 19, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EUGENES D. RUBILLOS

HRMO - Designate

Brgy. Atabay, Hilongos, Leyte

metrohilongoswd@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.