

Republic of the Philippines
NATIONAL MARITIME POLYTECHNIC
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL MARITIME POLYTECHNIC in the CSC website:

PEÑAFIEL FLOR M. LEGUA

HRMO

Date: 26-Sep-22

No. (Parentetical Title, if applicable)	Position Title	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Chief Science Research Specialist	NMPB-CSRS-5-2013	24	88410	Masters Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/ management learning and development intervention	4 years of supervisory / management experience	CS Professional / 2nd Level Eligibility	Cabalawan, Tacloban City
2	Administrative Assistant II	NMPB-ADA2-15-2004	11	18998	Completion of 2 years in College	4 hours of relevant training	1 year of relevant experience	CS Sub-Professional/ 1st Level Eligibility	Cabalawan, Tacloban City
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 6, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment and opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGLE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

PEÑAFIEL FLOR M. LEGUA

Supervising Administrative Officer

Cabalawan, Tacloban City

nmphrm@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.