

Republic of the Philippines
NATIONAL MARITIME POLYTECHNIC
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the National Maritime Polytechnic in the CSC website:


PEÑAFIEL FLOR M. LEGUA
HRMO

Date: January 5, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer IV	NMPB-ADOF4-7-2004	15	32,053.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS Professional /2nd Level Eligibility		Cabalawan, Tacloban City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 19, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the **last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


PEÑAFIEL FLOR M. LEGUA

Supervising Administrative Officer

Cabalawan, Tacloban City

nmphrm@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

