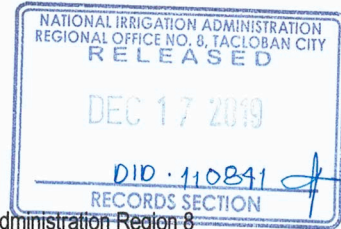


Republic of the Philippines  
NATIONAL IRRIGATION ADMINISTRATION REGION 8  
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the National Irrigation Administration Region 8 in the CSC website:

*Erlinda A. Superable*  
ERLINDA A. SUPERABLE  
HRMO

Date: December 17, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Senior Accounting Processor A (Anticipated Vacancy)	130-46	12	22,938.00	Completion of two (2) years studies in college	Eight (8) hours of relevant training	Two (2) year of relevant experience	CS (Sub-Professional) First Level Eligibility	N/A	Biliran-Leyte del Norte-Leyte del Sur IMO
2	Industrial Security Guard A	179-324, 179-336	8	16,758.00	High school graduate	Four (4) hours of relevant training	One (1) year of relevant experience	Security Guard License (MC11, s. 96 - Cat. II)	N/A	Biliran-Leyte del Norte-Leyte del Sur IMO; Samar IMO
1	Collection Representative A (Anticipated Vacancy)	147-49	10	19,233.00	Completion of two (2) years studies in college	Eight (8) hours of relevant training	Two (2) year of relevant experience	CS (Sub-Professional) First Level Eligibility	N/A	Binahaan-Tibak RIS
1	Collection Representative A	147-52	10	19,233.00	Completion of two (2) years studies in college	Eight (8) hours of relevant training	Two (2) year of relevant experience	CS (Sub-Professional) First Level Eligibility	N/A	Dolores-Basey IS
1	Data Encoder	191-131	7	15,738.00	Completion of two years in college or high school graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96 - Cat. I) First Level Eligibility	N/A	Admin. & Finance Section, Samar IMO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 16, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Erlinda A. Superable  
Administrative Services Chief A  
NIA Region 8, Marasbaras, Tacloban City  
[hrmo.niaregion8@gmail.com](mailto:hrmo.niaregion8@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.