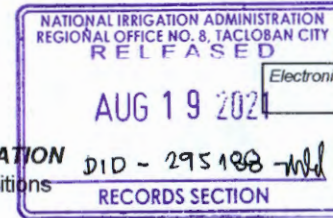


CS Form No. 9
Revised 2018



Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION
Request for Publication of Vacant Positions

DID - 295188 - *ml*

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL IRRIGATION ADMINISTRATION in the CSC website:

E. Superable
ERLINDA A. SUPERABLE
HRMO

Date: August 19, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Senior Water Resources Facilities Technician	136-328	12	22938	High school graduate or completion of relevant vocational/trade course	Eight (8) hours of relevant training	Two (2) year of relevant experience	Water Resources Facilities Operator (MC 10, s. 2013)	N/A	Binahaan-Tibak River Irrigation System
2	Senior Water Resources Facilities Technician	136-341	12	22938	High school graduate or completion of relevant vocational/trade course	Eight (8) hours of relevant training	Two (2) year of relevant experience	Water Resources Facilities Operator (MC 10, s. 2013)	N/A	Dolores-Basey River Irrigation System
3	Senior Accounting Processor A	130-47	12	22938	Completion of two (2) years studies in college	8 hours of relevant training	Two (2) year of relevant experience	CS (Sub-Professional) First Level Eligibility	N/A	Administrative and Finance Section, Northern-Eastern-Western Samar IMO
4	Data Encoder	191-127	7	15738	Completion of two years in college or high school graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96 - Cat. I) First Level Eligibility	N/A	Administrative and Finance Section, Biliran-Leyte del Norte-Leyte del sur IMO

295188

5	Data Encoder	191-131	7	15738	Completion of two years in college or high school graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96 - Cat. I) First Level Eligibility	N/A	Administrative and Finance Section, Northern-Eastern-Western Samar IMO
6	Water Resources Facilities Operator B	196-272	6	14847	High school graduate or completion of relevant vocational/trade course	None required	None required	Water Resources Facilities Operator (MC 10, s. 2013)	N/A	Dolores-Basey River Irrigation System

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 6, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ERLINDA A. SUPERABLE
Administrative Services Chief A
Marasbaras, Tacloban City
hrmo.niaregion8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.