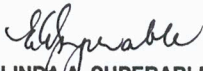


Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION REGION 8
Request for Publication of Vacant Positions

NATIONAL IRRIGATION
ADMINISTRATION
REGION 8, TACLOBAN
RECORDS SECTION
RELEASED
MAY 31 2019
D117 - 84667

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the National Irrigation Administration Region 8 in the CSC website:


ERLINDA A. SUPERABLE
HRMO
Date: May 31, 2019

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|-----------------------|---------------------------------|-------------------|--|--|---|--|-------------------------------|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Senior Financial Planning Analyst (Anticipated Vacancy) | 98-11 | 15 | 30,531.00 | Bachelor's degree relevant to the job | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | N/A | Finance Section, Admin. & Finance Division |
| 1 | Accounting Processor A (Billing Clerk) (Anticipated Vacancy) | 172-92 | 8 | 16,758.00 | Completion of two (2) years studies in college | Four (4) hours of relevant training | One (1) year of relevant experience | CS (Sub- Professional) First Level Eligibility | N/A | Binahaan- Tibak RIS |
| 1 | Data Encoder | 191-122 | 7 | 15,738.00 | Completion of two years in college or high school graduate with relevant vocational/trade course | None required | None required | Career Service (Subprofessional) Data Encoder (MC 11, s. 96 - Cat. I) First Level Eligibility | N/A | Admin. & Finance Section Division |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 26, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Erlinda A. Superable
Administrative Services Chief A
NIA Region 8, Marasbaras, Tacloban City
hrmo.niaregion8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.