

OCT 22 2021

DID - 369876  
RECORDS SECTION

Republic of the Philippines  
**NATIONAL IRRIGATION ADMINISTRATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL IRRIGATION ADMINISTRATION in the CSC website:

*E. Superable*  
ERLINDA A. SUPERABLE  
HRMO

Date: October 22, 2021 *qm*

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Cashier A	76-12	16	33584	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Finance Section, Administrative and Finance Division
2	Industrial Security Guard A	179-323	8	16758	High school graduate	4 hours of relevant training	1 year of relevant experience	Security Guard License (MC11, s. 96 - Cat. II)	N/A	Administrative and Finance Section, Biliran-Leyte del Norte-Leyte del Sur IMO
3	Water Resources Facilities Operator B	196-254	6	14847	High school graduate or completion of relevant vocational/trade course	None required	None required	Water Resources Facilities Operator (MC 10, s. 2013)	N/A	Binahaan-Tibak River Irrigation System

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 16, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ERLINDA A. SUPERABLE**

Administrative Services Chief A

Marasbaras, Tacloban City

hrmo.niaregion8@gmail.com

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**