

Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION REGION 8
Request for Publication of Vacant Positions

Electronic copy to be submitted to the
CSC FO must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the National Irrigation Administration Region 8 in the CSC website:

[Signature]
ERLINDA A. SUPERABLE
HRMO

Date: September 28, 2020

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|--------------------|------------------------|----------------|--|------------------------------|--------------------------------|---|----------------------------|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Engineer A | 104-59 | 14 | 27,755.00 | Bachelor's degree in Engineering relevant to the job | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | N/A | Planning & Design Section, Engineering & Operation Division |
| 1 | Senior Engineer A | 82-145 | 16 | 33,584.00 | Bachelor's degree in Engineering relevant to the job | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | N/A | Biliran-Leyte del Norte-Leyte del Sur IMO |
| 1 | Collection Representative A | 147-50 | 10 | 19,233.00 | Completion of two (2) years studies in college | 8 hours of relevant training | 2 years of relevant experience | CS (Sub-Professional) First Level Eligibility | N/A | Mainit-Pongso RIS |
| 2 | Accounting Processor A (Billing Clerk) | 172-94; 172-95 | 8 | 16,758.00 | Completion of two (2) years studies in college | 4 hours of relevant training | 1 year of relevant experience | CS (Sub-Professional) First Level Eligibility | N/A | Balire-Ibawon-Gibuga RIS; Dolores-Basey IS |
| 1 | Senior Accounting Processor A | 130-47 | 12 | 22,938.00 | Completion of two (2) years studies in college | 8 hours of relevant training | 2 years of relevant experience | CS (Sub-Professional) First Level Eligibility | N/A | Northern-Eastern-Western Samar IMO |
| 1 | Data Encoder | 191-131 | 7 | 15,738.00 | Completion of two years in college or high school graduate with relevant vocational/trade course | None required | None required | Career Service (Subprofessional) Data Encoder (MC 11, s. 96 - Cat. I) First Level Eligibility | N/A | Northern-Eastern-Western Samar IMO |
| 1 | Water Resources Facilities Operator B | 196-273 | 6 | 14,847.00 | High school graduate or completion of relevant vocational/trade course | None required | None required | Water Resources Facilities Operator (MC 10, s. 2013) | N/A | Catubig Irrigation System |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 21, 2020.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Erlinda A. Superable
Administrative Services Chief A
NIA Region 8, Marasbaras, Tacloban City
hrmo.niaregion8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.