

Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION REGION 8
Request for Publication of Vacant Positions

Electronic copy to be submitted to the
CSC FO must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the National Irrigation Administration Region 8 in the CSC website:

Erlinda A. Superable
ERLINDA A. SUPERABLE
HRMO

Date: May 13, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineering Assistant B	177-46	8	16,758.00	Completion of two years in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Biliran-Leyte del Norte-Leyte del Sur IMO
1	Data Encoder	191-126	7	15,738.00	Completion of two years in college or high school graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96 - Cat. I) First Level Eligibility	N/A	Biliran-Leyte del Norte-Leyte del Sur IMO
2	Water Resources Facilities Operator B	196-269; 196-272	6	14,847.00	High school graduate or completion of relevant vocational/trade course	None required	None required	Water Resources Facilities Operator (MC 10, s. 2013)	N/A	Marabong Irrigation System; Dolores-Basey Irrigation System
1	Utility Worker A	200-105	3	12,466.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96 - Cat III)	N/A	Administrative and Finance Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 3, 2020.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Erlinda A. Superable
Administrative Services Chief A
NIA Region 8, Marasbaras, Tacloban City
hrmo.niaregion8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.