

Republic of the Philippines
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY
Regional Office VIII
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

The NEDA Regional Office VIII encourages interested and qualified applicants including persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI). For persons with disabilities, this office shall provide auxiliary aids and services.

In line with this, may we request the publication of the following vacant positions of NEDA Regional Office VIII in the CSC website:


ATTY. BONIFACIO G. UY
Regional Director

Date: July 23, 2021

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|------------------|--|--------------------|------------------------------|----------------|--|---------------|---------------|--|--|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| EXISTING VACANCY | | | | | | | | | | |
| 1 | Administrative Aide VI (Accounting Clerk) | ODGB-ADA6-28-2004 | 6 | PhP16,200.00 | Completion of two years studies in college | None required | None required | Career Service (Sub-Professional)/ First Level Eligibility | <ul style="list-style-type: none">• Change and Innovation• Client Focus• Communication• Commitment to Public Service• Influencing• Judgment and Decision Making• Leading and Developing People• Planning and Organizing• Results Orientation• Teamwork and Collaboration• File Maintenance and Records Keeping• Computer Skills | Government Center, Candahug, Palo, Leyte |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 2, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. BONIFACIO G. UY
Regional Director
NRO VIII, Government Center, Palo, Leyte
nro8@neda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.