

Republic of the Philippines  
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY  
Regional Office VIII  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

The NEDA Regional Office VIII encourages interested and qualified applicants including persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI). For persons with disabilities, this office shall provide auxiliary aids and services.

In line with this, may we request the publication of the following vacant positions of NEDA Regional Office VIII in the CSC website:



**ATTY. BONIFACIO G. UY**  
Regional Director

Date: January 7, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
<b>EXISTING VACANCIES</b>										
1	Chief Economic Development Specialist	ODGB-CEDS-85-1998	24	PhP85,074.00	Master's Degree (preferably in Economics, Statistics, Public Administration, Business Administration; Development Communication, Urban and Regional Planning, Political Science, Social Science, Law) or Certificate in Leadership and Management from CSC	40 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	4 years of supervisory/ management experience	Career Service (Professional) Second Level Eligibility	<b>Organizational:</b> <ul style="list-style-type: none"> <li>Socio-Economic Development Planning Advocacy</li> <li>Delivering Excellent Results</li> <li>Collaborating and Promoting Inclusion</li> <li>Engaging Stakeholders</li> </ul> <b>Leadership/Managerial:</b> <ul style="list-style-type: none"> <li>Building Capabilities</li> <li>Engaging and Inspiring Employees</li> <li>Managing Performance</li> <li>Solving Problems to Achieve Results</li> </ul> <b>Technical/Functional:</b> <ul style="list-style-type: none"> <li>Project development and appraisal</li> <li>Development Partner Relationship Management</li> <li>Integrated and Sustainable Development Planning</li> <li>Investment Programming</li> <li>Policy Review and Advisory</li> <li>Steering Strategic Alignment</li> <li>Business Writing</li> <li>Computer Skills</li> <li>Facilitating Meetings</li> <li>Managing Data and Information</li> <li>Meeting Support Administration</li> </ul>	Project Development Investment Programming and Budgeting Division (PDIPBD)

1	Senior Economic Development Specialist	ODGB-SREDS-236-1998	19	PHP46,791.00	Bachelor's degree relevant to the job (preferably Economics, Statistics, Public Administration, Business Administration, Development Communication, Urban and Regional Planning, Political Science, Social Science, Civil Engineering)	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional)/Second Level Eligibility	<b>Organizational:</b> <ul style="list-style-type: none"> <li>Socio-Economic Development Planning Advocacy</li> <li>Delivering Excellent Results</li> <li>Collaborating and Promoting Inclusion</li> <li>Engaging Stakeholders</li> <li>Sharing Knowledge and Information</li> </ul> <b>Leadership/Managerial:</b> <ul style="list-style-type: none"> <li>Building Capabilities</li> <li>Engaging and Inspiring Employees</li> <li>Managing Performance</li> <li>Solving Problems to Achieve Results</li> </ul> <b>Technical/Functional</b> <ul style="list-style-type: none"> <li>Sector Fluency: Education and Skills</li> <li>Integrated and Sustainable Development Planning</li> <li>Process Management</li> <li>Program/Project Appraisal and Advisory</li> <li>Program/Project Monitoring and Evaluation</li> <li>Policy Formulation and Advocacy</li> <li>Policy Review and Advisory</li> <li>Research and Analysis</li> <li>Business Writing</li> <li>Computer Skills</li> <li>Facilitating Meetings</li> <li>Managing Data and Information</li> <li>Meetings Support Administration</li> </ul>	Development Research Division (DRD)
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No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Economic Development Specialist II	ODGB-EDS2-71-1998	16	PHP35,106.00	Bachelor's degree relevant to the job (preferably Economics, Statistics, Public Administration, Business Administration, Development Communication, Urban and Regional Planning, Political Science, Social Science, Civil Engineering)	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/Second Level Eligibility	<b>Organizational:</b> <ul style="list-style-type: none"> <li>Socio-Economic Development Planning Advocacy</li> <li>Delivering Excellent Results</li> <li>Collaborating and Promoting</li> </ul>	Development Research Division (DRD)

Science, Civil  
Engineering)

Inclusion

- Engaging Stakeholders
- Sharing Knowledge and Information

**Technical/Functional:**

- Integrated and Sustainable Development Planning
- Process Management
- Program/Project Appraisal and Advisory
- Program/Project Monitoring and Evaluation
- Policy Formulation and Advocacy
- Policy Review and Advocacy
- Research and Analysis
- Business Writing
- Computer Skills
- Facilitating Meetings
- Managing Data and Information
- Meetings Support Administration

1	Economic Development Specialist I	ODGB-EDS1-24-1998	13	PhP26,754.00	Bachelor's degree relevant to the job (preferably Economics, Statistics, Public Administration, Business Administration, Development Communication, Urban and Regional Planning, Political Science, Social Science, Civil Engineering)	None required	None required	Career Service (Professional)/Second Level Eligibility	<p><b>Organizational:</b></p> <ul style="list-style-type: none"> <li>• Socio-Economic Development Planning Advocacy</li> <li>• Delivering Excellent Results</li> <li>• Collaborating and Promoting Inclusion</li> <li>• Engaging Stakeholders</li> <li>• Sharing Knowledge and Information</li> </ul> <p><b>Technical/Functional:</b></p> <ul style="list-style-type: none"> <li>• Development Partner Relationship Management</li> <li>• Integrated and Sustainable Development Planning</li> <li>• Investment Programming</li> <li>• Policy Review and Advisory</li> <li>• Steering Strategic Alignment</li> <li>• Business Writing</li> <li>• Computer Skills</li> <li>• Facilitating Meetings</li> <li>• Managing Data and Information</li> <li>• Meetings Support Administration</li> </ul>	Project Development Investment Programming and Budgeting Division (PDIPBD)
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 21, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**ATTY. BONIFACIO G. UY**

Regional Director

NRO VIII, Government Center, Palo, Leyte

[nro8@neda.gov.ph](mailto:nro8@neda.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.