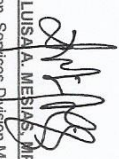


Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
NAVAL WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NAVAL WATER DISTRICT in the CSC website:


MARIA LUISA A. MESTAS, MPM
Admin. & Gen. Services Division Manager
Date: 30 APR 2021

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment (if applicable)
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV (Driver II)	NWD-DRV-031TOG-2004	4	14,400.00	Elementary School Graduate	None Required	None Required	MC 11 S. 1996 CAT IV	N/A	Naval Water District
- NOTHING FOLLOWS -										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **10 MAY 2021**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the last rating period (if applicable);
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


ENGR. EULENG G. MADERAZO
General Manager
Naval Water District Castin St. Naval, Biliran
navalwtd1980@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.