



Republic of the Philippines
NATIONAL POLICE COMMISSION
Regional Office No. 8
760 Real St., Sagkahan District, Tacloban City
www.napolcom.gov.ph

Request for Publication of Vacant Position

TO: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the vacant positions of **NATIONAL POLICE COMMISSION Regional Office 8**, in the CSC website:

Handwritten initials and date: JIS 01/24/19

ATTY. JOHNSON G. REYES, CESE
Director II/Acting Regional Director
(Head of Agency)
Date: January 24, 2019

No.	Position Title	Plantilla Item No.	Salary/Job Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Supervising Administrative Officer	NAPOLCOMB-SADOF-35-2005	22	P58,717.00	Bachelor's degree relevant to the job	Sixteen (16) hours of relevant trainings	Three (3) years of relevant experience	Career Service (Professional) Second Level Eligibility		Administrative Division
1	Administrative Aide VI	NAPOLCOMB-ADA6-101-2005	6	14,340.00	Completion of two-year college studies	Four (4) hours of relevant training	One(1) year of relevant experience	Career Service Sub-Professional (1 st Level Position)		Technical Services Division
X	X	X	X	X	X	X	X	X	X	X

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below **not later than February 8, 2019**.

1. Fully accomplished (Personal Data Sheet (PDS) with recent passport-sized picture (CS-Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable)
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. JOHNSON G. REYES, CESE
Director II/Acting Regional Director
NATIONAL POLICE COMMISSION
760 Real St. Sagkahan District, Tacloban City
www.napolcom8_a@yahoo.com

APPLICATION WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED