



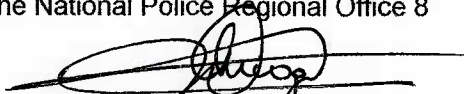
Republic of the Philippines
NATIONAL POLICE COMMISSION
PHILIPPINE NATIONAL POLICE
POLICE REGIONAL OFFICE 8
Camp Ruperto K Kangleon, Palo, Leyte



Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the **republishment/publication** of the following vacant NUP Positions of Philippine National Police Regional Office 8 in the CSC website:


PCOL NELSON DC EUCOGCO
HRMO

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant III (Computer Operator II)	ADAS3-1157-2013	9	P18,763.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	4 hours of relevant training	1 year of relevant experience	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Hinunangan MPS, SLPPO
2	Administrative Assistant I (Computer Operator I)	ADAS1-2100-2013	7	P16,458.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Abuyog MPS, LPPO

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3	Administrative Assistant I (Computer Operator I)	ADAS1-2149-2013	7	P16,458.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Matag-ob MPS, LPPO
4	Administrative Assistant I (Computer Operator I)	ADAS1-2164-2013	7	P16,458.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	San Isidro MPS, LPPO
5	Administrative Assistant I (Computer Operator I)	ADAS1-2165-2013	7	P16,458.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	San Isidro MPS, LPPO
6	Administrative Assistant I (Computer Operator I)	ADAS1-2180-2013	7	P16,458.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Villaba MPS, LPPO

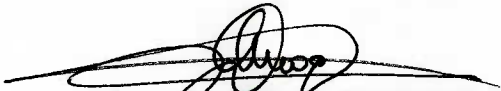
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7	Administrative Assistant I (Computer Operator I)	ADAS1-2181-2013	7	P16,458.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Villaba MPS, LPPO
8	Administrative Assistant I (Computer Operator I)	ADAS1-2049-2013	7	P16,458.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Kawayan MPS, BPPO
9	Administrative Assistant I (Computer Operator I)	ADAS1-2250-2013	7	P16,458.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Matuguinao MPS, SPPO
10	Administrative Aide IV (Communication Equipment Operator I)	ADA4-1133-2013	4	P13,807.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	MC 10,s. 2013 - Cat II)	N/A	Mercedes MPS, ESPPO

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11	Administrative Aide IV (Communication Equipment Operator I)	ADA4-1259-2013	4	P13,807.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	MC 10,s. 2013 - Cat II)	N/A	Stn 3 OCPO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below from _____ -2020 - _____ 2020 .

- a Letter of Application
- b Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
- c Transcript of Records and Diploma Authenticated with Receipts
- d Certificate of Eligibility (Authenticated)
- e Certificate of Training (if required for the position); (Authenticated); with receipt
- f Certificate of Employment,
- g NBI Clearance (1 original and 1 authenticated copy with receipt);
- h NSO Birth Certificate (original copies with receipt);
- j NSO Marriage Certificate, if applicable (original copies with receipt)
- j Attested Appointment (KSS Form BLG 33) of current position, if applicable; (Authenticated) and
- k Individual Performance Evaluation Rating (IPER) for the last two semesters prior to the application, if applicable. (Authenticated)
- l Awards

QUALIFIED APPLICANTS are advised to hand in or send through personal/courier their application to:


PCOL NELSON DC EUCOGCO
 Chief, RPRMD
 Camp Ruperto Kangleon, Palo, Leyte