

Electronic copy to be submitted to the CSC FO must be in MS Excel format



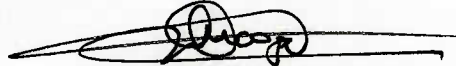
Republic of the Philippines
 NATIONAL POLICE COMMISSION
 PHILIPPINE NATIONAL POLICE
 POLICE REGIONAL OFFICE 8
 Camp Ruperto K Kangleon, Palo, Leyte



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the republication/publication of the following vacant NUP Positions of Philippine National Police Regional Office 8 in the CSC website:


PCOL NELSON B EUCOGCO
 (Chief, RPRMD

Date: _____

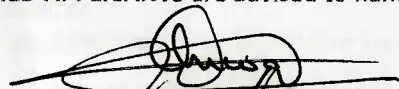
No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Asst I (Computer Operator I)	ADAS1-2150-2013	7	P16,458.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional; MC 11, 2, 1996 - Cat I)	N/A	Matalom MPS, LPPO

2	Administrative Asst I (Computer Operator I)	ADAS1-2254-2013	7	P16,458.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional; MC 11, 2, 1996 - Cat I)	N/A	Pagsanghan MPS, SPPO
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below

- a Letter of Application
- b Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- c Transcript of Records and Diploma Authenticated with Receipts
- d Certificate of Eligibility (Authenticated)
- e Certificate of Training (if required for the position); (Authenticated); with receipt
- f Certificate of Employment, if
- g NBI Clearance (1 original and 1 authenticated copy with receipt);
- h NSO Birth Certificate (original copies with receipt);
- j NSO Marriage Certificate, if applicable (original copies with receipt)
- j Attested Appointment (KSS Form BLG 33) of current position, if applicable; (Authenticated) and
- k Individual Performance Evaluation Rating (IPER) for the last two semesters prior to the application, if applicable. (Authenticated)
- l Awards

QUALIFIED APPLICANTS are advised to hand in or send through personal/courier their application to:


PCOL NELSON DC EUCOGCO

Chief, RPRMD

Camp Ruperto Kangleon, Palo, Leyte