




Republic of the Philippines
NATIONAL POLICE COMMISSION
PHILIPPINE NATIONAL POLICE
POLICE REGIONAL OFFICE 8
Camp Ruperto K Kangleon, Palo, Leyte



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the **republishment/publication** of the following vacant NUP Positions of Philippine National Police Regional Office 8 in the CSC website:


PCOL NELSON DC EUCOGCO
HRMO

Date: _____

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|--------------------|------------------------|----------------|--|------------------------------|-------------------------------|--|----------------------------|---------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Administrative Assistant III (Computer Operator II) | ADAS3-1085-2013 | 9 | P18,763.00 | Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course | 4 hours of relevant training | 1 year of relevant experience | CSSP; First Level; (MC 11, s 1996 - Cat I) | N/A | Lapaz MPS, LPPO |
| 2 | Administrative Assistant III (Computer Operator II) | ADAS3-1092-2013 | 9 | P18,763.00 | Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course | 4 hours of relevant training | 1 year of relevant experience | CSSP; First Level; (MC 11, s 1996 - Cat I) | N/A | Merida MPS, LPPO |

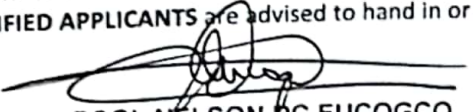
| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|--------------------|------------------------|----------------|--|------------------------------|-------------------------------|--|----------------------------|--------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (If applicable) | |
| 3 | Fingerprint Examiner II | FPTX2-177-1998 | 9 | P18,763.00 | Completion of 2 years studies in College | 4 hours of relevant training | 1 year of relevant experience | Career Service (Subprofessional Eligibility); First Level Eligibility; | N/A | OCPO |
| 4 | Fingerprint Examiner II | FPTX2-130-1998 | 9 | P18,763.00 | Completion of 2 years studies in College | 4 hours of relevant training | 1 year of relevant experience | Career Service (Subprofessional Eligibility); First Level Eligibility; | N/A | ESPPO |
| 5 | Public Relation Assistant | PRELA-182-1998 | 8 | P17,505.00 | Completion of 2 years studies in college | 4 hours of relevant training | 1 year of relevant experience | Career Service (Subprofessional Eligibility); First Level Eligibility; | N/A | NSPPO |
| 6 | Administrative Assistant I (Computer Operator I) | ADAS1-2106-2013 | 7 | P16,458.00 | Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course | None required | None required | CSSP; First Level; (MC 11, s 1996 - Cat I) | N/A | Babatngon MPS, LPPO |
| 7 | Administrative Assistant I (Computer Operator I) | ADAS1-2198-2013 | 7 | P16,458.00 | Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course | None required | None required | CSSP; First Level; (MC 11, s 1996 - Cat I) | N/A | Lapinig MPS, NSPPO |
| 8 | Administrative Assistant I (Computer Operator I) | ADAS1-2226-2013 | 7 | P16,458.00 | Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course | None required | None required | CSSP; First Level; (MC 11, s 1996 - Cat I) | N/A | Silvino Lobos MPS, NSPPO |

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|--------------------|------------------------|----------------|--|---------------|---------------|-------------------------|----------------------------|---------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 9 | Administrative Aide IV (Communication Equipment Operator I) | ADA4-1148-2013 | 4 | P13,807.00 | Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course | None required | None required | MC 10,s. 2013 - Cat II) | N/A | Baybay CPS, LPPO |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address

- a Letter of Application
- b Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- c Transcript of Records and Diploma Authenticated with Receipts
- d Certificate of Eligibility (Authenticated)
- e Certificate of Training (if required for the position); (Authenticated); with receipt
- f Certificate of Employment, if any
- g NBI Clearance (1 original and 1 authenticated copy with receipt);
- h NSO Birth Certificate (original copies with receipt);
- j NSO Marriage Certificate, if applicable (original copies with receipt)
- j Attested Appointment (KSS Form BLG 33) of current position, if applicable; (Authenticated) and
- k Individual Performance Evaluation Rating (IPER) for the last two semesters prior to the application, if applicable. (Authenticated)
- l. Awards

QUALIFIED APPLICANTS are advised to hand in or send through personal/courier their application to:


PCOL NELSON DC EUCOGCO
 Acting Chief, RPRMD
 Camp Ruperto Kangleon, Palo, Leyte