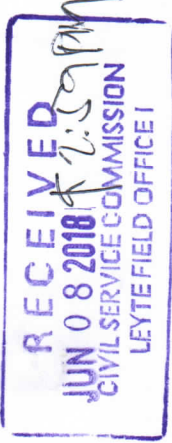




Republic of the Philippines
NATIONAL POLICE COMMISSION
 Regional Office No. VIII
 760 Real St., Sagkahan District, Tacloban City

Request for Publication of Vacant Position

CIVIL SERVICE COMMISSION (CSC)



Request the publication of the vacant position of **NATIONAL POLICE COMMISSION Regional Office 8**, in the CSC website:

ATTY. JOHNSON G. REYES, CESE

(Head of Agency)

Date: June 8, 2018

Position Title	Plantilla Item No.	Salary/Job Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
				Education	Training	Experience	Eligibility		
Administrative Assistant II	NAPOLCOMB-ADAS2-68-2005	SG 8	P16,282.00	Completion of two-year college studies	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service Sub-Professional/ First Level Eligibility	X	Administrative Division
	X	X	X	X	X	X	X	X	X

Qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June __, 2018.
 1. Accomplished (Personal Data Sheet (PDS) with recent passport-sized picture (CS-Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the present position for one (1) year (if applicable)
 3. Copy of certificate of eligibility/rating/license; and
 4. Copy of Transcript of Records.

APPLICANTS are advised to hand in or send through courier/email their application to:

JOHNSON G. REYES, CESE
 Regional Director
 CIVIL SERVICE COMMISSION
 Sagkahan District, Sagkahan, Tacloban City
 john8_a@yahoo.com

ALL WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED