

Republic of the Philippines  
**NATIONAL POLICE COMMISSION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL POLICE COMMISSION in the CSC website:

*Maximo T. Lasacal*  
ATTY. MAXIMO T. LASACAL, CESO V  
Director III / Regional Director  
Date: MAR 13 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Administrative Aide VI (Accounting Clerk II)	NAPOLCOMB-ADA6-102-2005	6	17,553.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	N/A	Administrative Division	
2	Administrative Aide VI (Communications Equipment Operator II)	NAPOLCOMB-ADA6-104-2005	6	17,553.00	Completion of two years studies in college or High School Graduate** with relevant vocational/ trade course	None Required	None Required	Communications Equipment Operator (MC 10 s. 2013- Cat III	N/A	Administrative Division	
3	Administrative Officer I (Supply Officer I)	NAPOLCOMB-ADOF1-25-2005	10	23,176.00	Bachelor's Degree	None Required	None Required	Career Service (Professional) Second Level Eligibility	N/A	Administrative Division	
4	Administrative Assistant I (Secretary I)	NAPOLCOMB-ADAS1-35-2005	7	18,620.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	N/A	Office of the Regional Director	
5	Administrative Assistant I (Stenographic Reporter I)	NAPOLCOMB-ADAS1-36-2005	7	18,620.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	N/A	Technical Services Division	
6	Administrative Aide IV (Clerk II)	NAPOLCOMB-ADA4-120-2005	4	15,586.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	N/A	Police Regional Appellate Board	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **MAR 23 2023**

1. Fully accomplished Personal Data Sheet with recent passport sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph)
2. Performance rating in the last rating period (if applicable)
3. Photocopy of certificate of eligibility/training/license, and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all level of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigegeous communities and those with diverse orientation, gender identity and expression (SOGIE)



QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**ATTY. MAXIMO T. LASACA I, CESO V**

Director III / Regional Director

760 Real St., Sagkahan Dist. Tacloban City

[napolcomrobcareers@gmail.com](mailto:napolcomrobcareers@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**