

Electronic copy to be submitted to the CSC FO must be in MS Excel format



Republic of the Philippines
NATIONAL POLICE COMMISSION
PHILIPPINE NATIONAL POLICE
POLICE REGIONAL OFFICE 8
Camp Ruperto K Kangleon, Palo, Leyte



Request for Publication of Vacant NUP Position

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication/republication of the following vacant NUP Positions of Philippine National Police- Police Regional Office 8 in the CSC website:

[Signature]
DANTE P NOVICIO
Police Colonel
Acting Chief, RPRMD
Head of Agency

DATE: _____


Nr	Position/Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standard				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Administrative Aide 4 (Communication Equipment Operator I)	ADA4-1257-2013	4	P13,807	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	none required	none required	MC 10, s. 2013-Cat II	N/A	Stn I Ormoc City Police Office

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

- a Letter of Application
- b Fully Accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form NO. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- c Transcript of Records and Diploma Authenticated with Receipts
- d Certificate of Eligibility (Authenticated)
- e Certificate of Training (if required for the position); (Authenticated); with receipt

- f Certificate of Employment, if any
- g NBI Clearance (1 original and 1 authenticated copy with receipt);
- h NSO Birth Certificates (original copies with receipt);
- i NSO Marriage Certificate, if applicable (original copies with receipt)
- j Attested Appointment (XSS Form BLG 33) of current position, if applicable; (Authenticated) and
- k Individual Performance Evaluation Rating (IPER) for the last two semesters prior to the application, if applicable. (Authenticated)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:



PCOL DANTE P. NOVICIO
Acting Chief, RPRMD
pro8_rphrdd@yahoo.com