



Republic of the Philippines
NATIONAL POLICE COMMISSION
 Regional Office No. 8
 760 Real St., Sagkahan District, Tacloban City 6500
www.napolcom.gov.ph



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 CIVIL SERVICE COMMISSION
 LEYTE FIELD OFFICE I

Request for Publication of Vacant Position

TO: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the vacant positions of **NATIONAL POLICE COMMISSION Regional Office 8**, in the CSC website:

ATTY. JOHNSON G. REYES, CESE

DIS

Regional Director

Date: January 15, 2020

NO	Position Title	Plantilla Item No.	S G	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide VI	NAPOLCOMB-ADA6-104-2005	6	14,847.00	Completion of two (2) year college studies	Four (4) hours of relevant trainings	Four (4) hours of relevant experience	Career Service (Sub-Professional) 1 st Level Eligibility		Administrative Division
2	Administrative Assistant I	NAPOLCOMB-ADAS1-35-2005	7	15,738.00	Completion of two (2) year college studies	None required	None required	Career Service (Sub-Professional) 1 st Level Eligibility		Office of the Regional Director
3	Administrative Assistant II	NAPOLCOMB-ADAS2-66-2005	8	16,758.00	Completion of two (2) year college studies	Four (4) hours of relevant trainings	One (1) year of relevant experience	Career Service (Sub-Professional) 1 st Level Eligibility		Technical Services Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **Jan 25, 2020**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CSC Form 212 Revised 2017 can be downloaded at www.csc.gov.ph);
2. Performance Rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. JOHNSON G. REYES, CESE
 Director II/Regional Director
 NATIONAL POLICE COMMISSION
 760 Real St. Sagkahan District, Tacloban City
napolcomro8hrms@gmail.com

APPLICATION WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED

RELEASED
 DATE: 17 JAN 2020
 NAPOLCOM REG. NO.
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ATTY. JOHNSON G. REYES, CESE
 Regional Director
 Date: January 15, 2020

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
4	Planning Officer I	NAPOLCOMB-PLO1-6-1998	11	20,754.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) 2 nd Level Eligibility		Technical Services Division
5	Police Inspector II	NAPOLCOMB-POI2-37-1998	15	30,531.00	Bachelor's degree relevant to the job	None required	one(1) year relevant experience	Career Service (Professional) 2 nd Level Eligibility		Technical Services Division

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