


Electronic copy to be submitted to the CSCFO must be in MS Excel format

Republic of the Philippines  
Municipal Government of Zumarraga  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MG-Zumarraga in the CSC website:

  
JOAN G. ASTORGA

HRMO


Date: April 28, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Social Welfare Officer III	7611-62	18	29, 511.00	Bachelor's Degree relevant to the Job	8 hour of relevant training	2 years of relevant experience	RA 1080 Social Worker		OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT
		-X-X-X-	-X-X-X-	-X-X-X-	-X-X-X-	-X-X-X-	-X-X-X-	-X-X-X-		-X-X-X-

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 13, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
JOAN G. ASTORGA  
AO-II (HRMO-I)  
Zumarraga, Samar  
[Ghabz\\_gablana@yahoo.com](mailto:Ghabz_gablana@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.