



Republic of the Philippines  
**LOCAL GOVERNMENT UNIT - VICTORIA, NORTHERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Victoria, Northern Samar in the CSC website:

RENE T. DENTE  
**Administrative Officer IV (HRMO 11)**  
Date: February 1, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Day Care Worker I	40-4	6/1	10,867.00	High School Graduate	None Required	None Required	None Required (CSC MC No.11 s. 1996 Cat. 111)		MSWDO, LGU-Victoria N. Samar
	XXXXXXXXXXXXXXXXXX									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 17, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**RENE T. DENTE**  
Administrative Officer IV (HRMO II)  
Access Road, Brgy. Zone III, Victoria N. Samar  
[lguvictoria50@gmail.com](mailto:lguvictoria50@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.