

Republic of the Philippines
MGO TOMAS OPPUS, SOUTHERN LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (LGU Tomas Oppus) in the CSC website:

Rogelio A. Layo
ROGELIO A. LAYO
MGADH I

Date: 09/13/2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Tourism Operations Officer I	71	11	P16,714.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional), Second Level Eligibility	N/A	LGU TOMAS OPPUS
2	Agricultural Technologist	56	10	P14,844.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080 (Agriculturist, Agricultural Engineer, Fisheries Technologist and Veterinarian, depending on the functions, duties and responsibilities as indicated in the Position Description Form)	N/A	LGU Tomas Oppus
3	Administrative Aide IV	34	4	P10,080.00	Completion of two years studies in college or High School graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional), First Level Eligibility	N/A	LGU Tomas Oppus
	nothing follows.									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 28, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourage all interested and qualified applicants and promotes equal employment opportunity to all men and women at all level of position without discrimination regardless of age, gender, civil status, person with disability (PWD) religion, ethnicity, political affiliation to include members o the indigenous communities, and those with diverse sexual orientation, gender identity and expression(SOGIE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Rogelio A. Layo
ROGELIO A. LAYO
MGADH I
LGU-Tomas Oppus, Southern Leyte
abnerlayo68@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.