

Republic of the Philippines
MGO TANAUAN, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO TANAUAN, LEYTE in the CSC website:


RAIDA F. BARANDA
HRMO III

Date: 31-Dec-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Legislative Staff Employee II	115-99	4	12,240.00	Elementary School Graduate	None Required	None Required	None Required(MC 11,s.96-Cat III)		SB Office
2	Legislative Staff Employee II	117-99	4	12,240.00	Elementary School Graduate	None Required	None Required	None Required(MC 11,s.96-Cat III)		SB Office
3	Legislative Staff Employee II	118-99	4	12,240.00	Elementary School Graduate	None Required	None Required	None Required(MC 11,s.96-Cat III)		SB Office
4	Legislative Staff Employee I	119-99	2	10,872.00	Elementary School Graduate	None Required	None Required	None Required(MC 11,s.96-Cat III)		SB Office
5	Utility Worker I	120-99	1	10,229.00	Must be able to read & write	None Required	None Required	None Required(MC 11,s.96-Cat III)		SB Office
6	Utility Worker I	121-00	1	10,229.00	Must be able to read & write	None Required	None Required	None Required(MC 11,s.96-Cat III)		SB Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 18, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS


HON. RONALD E. FLORES
Municipal Vice-Mayor

Municipal Hall 888 Real Street Tanauan, Leyte

reflores_2010@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.