

Republic of the Philippines
MGO TABANGO, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO TABANGO, LEYTE in the CSC website:


VALENTINO A. CODERA
HRMO

Date: March 11, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Admin. Aide IV (Accounting Clerk I)	76	8	14,063.00	Completion of 2 years studies in college	None Required	None Required	Career Service (SubProf.) First Level Eligibility	N/A	Mun. Accounting Office
2	Admin. Asst. II (Accounting Clerk III)	42	4	10,800.00	Completion of 2 years studies in college	4 hours of relevant trainig	1 year of relevant experience	Career Service (SubProf.) First Level Eligibility	N/A	Mun. Accounting Office
3	Local Revenue Collection Officer II	87	15	25,465.00	Bachelor's Degree	4 hours of relevant trainig	1 year of relevant experience	Career Service (SubProf.) First Level Eligibility	N/A	Mun. Treasurer's Office
4	Sanitation Inspector I	64	6	16,450.00	Completion of 2 years studies in college	None Required	None Required	Career Service (SubProf.) First Level Eligibility	N/A	Mun. Health Office
5	Social Welfare Assistant	46-A	8	13,688.00	Completion of 2 years studies in college	4 hours of relevant trainig	1 year of relevant experience	Career Service (SubProf.) First Level Eligibility	N/A	MSWD Office
6	<i>nothing follows</i>									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 26, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BERNARD JONATHAN M. REMANDABAN
Municipal Mayor
Municipal Mayor's Office
lgutabango_leyte@yahoo.com