

Republic of the Philippines
MGO TABANGO, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO TABANGO, LEYTE in the CSC website:


BERNARDIONATHAN M. REMANDABAN
HRMO

Date: February 24, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Local Revenue Collection Officer II	87	15	23,182.00	Bachelor's degree	4 hours of relevant training	1 year relevant experience	Career Service (Professional) Second level Eligibility	N/A	Office of the Municipal Treasurer
2	Admin. Aide IV (Storekeeper)	10	4	10,355.00	Elem. School Graduate	None Required	None Required	None Required (MC II, s. 96-Cat III)	N/A	Office of the Municipal Mayor
3	Sanitation Inspector I	64	6	15,643.00	Completion of two (2) yrs Studies in College	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	N/A	Office of the Municipal Health
4	Admin. Asst. II (Accounting Clerk III)	76	8	13,367.00	Completion of two (2) yrs Studies in College	4 hrs of relevant training	1 yr of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Office of the Municipal Accounting

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CATHERINE R. ABADINES
MGDH I MBO I/HRMO-DESIGNATE
-Human Resource Management Office
catherineabadines1973@gmail.com