

Republic of the Philippines  
**MGO TABANGO, LEYTE**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO TABANGO, LEYTE in the CSC website:

BERNARD JONAN M. REMANDABAN  
HRMO  
Date: January 8, 2021

No. (Parentetical Title, if applicable)	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	MGD I (LDRRM Officer)	20-05-09	24	63,806.00	Bachelors degree	24hours Training in management and supervision in LDRRM(40 hrs of technical & 80hrs of managerial training	4 years in position involving management and supervision, 1 year of which is relevant to LDRRM	CAREER SERVICE PROF/2ND LEVEL ELIGIBILITY	MDRRMO
2	Engineer III	20-05-08	19	35,093.00	Bachelor's degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080	MEO
3	Administrative Officer (Records/Personnel Officer I)	00-2	10	15,164.00	Bachelor degree	none required	none required	Career service Professional	TMWS .

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**CATHERINE R. ABADINES**  
MGDHI MBO I/HRMO-DESIGNATE  
Human Resource Management Office  
[catherineabadines1973@gmail.com](mailto:catherineabadines1973@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.