Republic of the Philippines
MGO SAN VICENTE, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN VICENTE, NORTHERN SAMAR in the CSC website:

Date: January 30, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head 1 (Municipal Budget Officer)	1071-23	24	58,551.00	Bachelor's degree preferably in Accounting , Economics, Public Administration or any related course	None Required	3 years experience in government budgeting or in any related field	Career Service Professional/ Second Level Eligibility	Not Applicable	Municipal Budget Office LGU- San Vicente, N. Samar

PRELINA G. FORTUNA
HRMO- Designate

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 14, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of **certificate of eligibility/rating/license; and**
4. Photocopy of Transcript of Records.
5. The office highly encourage all interested and qualified applicants and promotes all employment oppurtunity to all men and woman at all of position without discrimination regardless of gender, civil status, age, disability, etchnicity and member of the indigenous communities and those from any sexual Orientation and Gender Identities and Expression(SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

PRELINA G. FORTUNA
HRMO- Designate
LGU- San Vicente, N. Samar
prelinagarpesafortuna@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.