

Republic of the Philippines
MGO SAN ROQUE, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN ROQUE, NORTHERN SAMAR in the CSC website:


ELBERT FABIAN M. LAGRIMAS

HRMO-Designate

Date: 13-Sep-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Slaughter House Master I	1011-21	10	15,904	Bachelor's degree	None required	None Required	Carrer Service (Professional) Second Level Eligibility	N/A	Livestock Deevaluation and Meat Inspection Services
2	Engineer II	1011-19	16	27,471	Bachelor's degree in engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	Relevant R.A. 1080 (Engineer)	N/A	Agriculture and Biosystem Unit
3	Project Evaluation Officer I	1041-5	11	17,908	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Planning and Development Coordinator
4	Administrative Assistant III (Senior Bookkeeper)	1081-3	9	14,695	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub professional) First Level Eligibility	N/A	Municipal Accounting Office

5	Special Operations Officer II	1011-4	14	23,099	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Mayor
6	Special Operations Officer II	1011-5	14	23,099	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Mayor
7	Youth Development Officer IV	1011-6	22	51,311	Bachelor's degree	16 hours of relevant experience	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Municipal Youth Development Office
8	Local Disaster Risk Reduction Management Assistant	1011-10	8	13,688	Completion of two years studies in college	4 hours of training in management and supervision on disaster risk reduction and management	1 year of relevant experience on disaster risk reduction and management	Career Service (Sub professional) First Level Eligibility	N/A	Municipal Disaster Risk Reduction and Management Office
9	Municipal Government Assistant Department Head (Local Disaster Risk Reduction and Management Officer IV)	1011-8	22	51,311	Bachelor's degree	16 hours of training in management and supervision in disaster risk reduction and management	3 years of relevant experience on disaster risk reduction and management	Career Service (Professional) Second Level Eligibility	N/A	Municipal Disaster Risk Reduction and Management Office
10	Municipal Government Assistant Department Head I (Community Affairs Officer IV)	1011-16	22	51,311	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Barangay and Community Affairs Office

11	Engineer II	1041-3	16	27,471	Bachelor's degree in engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080, as amended (Engineer)	N/A	Office of the Municipal Planning and Development Coordinator
12	Statistician I	1041-4	11	17,908	Bachelor's degree relevant to the job	None required	none required	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Planning and Development Coordinator
13	Statistician I	1052-3	11	17,908	Bachelor's degree relevant to the job	None required	none required	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Civil Registrar
14	Administrative Aide IV (Budgeting Aide)	1071-2	4	10,800	Completion of two years studies in college	None required	none required	Career Service (Sub professional) First Level Eligibility	N/A	Municipal Budget Office
15	Revenue Collection Clerk I	1091-6	5	10,505	Completion of two years studies in college	None required	none required	Career Service (Sub professional) First Level Eligibility	N/A	Municipal Treasurer Office
16	Municipal Government Department Head I (Municipal Health Officer)	4411- 1	24	86,742	Doctor of Medicine	None required	3 years experience as medical practitioner	RA 1080 as amended (Physician)	N/A	Municipal Health Office

17	Agricultural Technologist	8711-4	10	15,904	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	none required	Relevant RA 1080 as amended (Agriculturist, Agricultural Engineer, Fisheries Tchnologist, and Veterinarian, depending on the function, dutes, and responsibilities as indicated I the Position Description Form)	N/A	Municipal Agriculture Office
18	Aquacultural Technologist	8711-5	10	15,904	Bachelor's degree relevant to the job	None required	None required	Career Service (professional) Second Level Eligibility	N/A	Municipal Agriculture Office
19	Municipal Government Department Head I (Municipal Environment and Natural Resources Officer)	8711-12	24	65,057	Bachelor's degree in Environment, Forestry, Agriculture or any related course	None required	3 years experience in environment ans natural resources management, conservation and utilization	Career Service (Professional) Second Level Eligibility)	N/A	Municipal Environment and Natural Resources Office
20	Environmental Management Specialist II	8711-13	15	25,181	Bachleor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Municipal Environment and Natural Resoruces Office

21	Administrative Aide I	8711-9	1	8,370	Must be able to read and write	None required	None required	None required	N/A	Municipal Agriculture Office
22	Municipal Government Department Head I (Cooperative Development Officer)	1011-24	24	65,057	A holder of a college degree preferably in cooperatives, business administration with special training in cooperatives or any related course from a recognized college or university.	None required	3 years experience in cooperatives organization and management or comparable experience	Career Service (Professional) Second Level Eligibility	N/A	Municipal Livelihood and Cooperative Development Office

Interested and qualified applicants should signify their interest in writing. **Attach** the following documents to the application letter and send to the address below not later than September 29, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, Person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ELBERT FABIAN M. LAGRIMAS

HRMO-Designate

Municipal Government of San Roque Northern Samar

elbertfabianlagrimas@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.