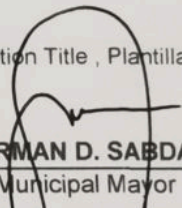


Republic of the Philippines
LGU - San Miguel, Leyte
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the republication of the following vacant positions of LGU- San Miguel, Leyte in the CSC website due to the incorrect information of the Position Title, Plantilla Item Number and the data under the Training and Experience of the Qualification Standard.


NORMAN D. SABDAO
Municipal Mayor

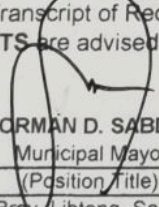
Date: January 29, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency if applicable	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Municipal Government Department Head I (Municipal Social Welfare and Development Officer)	64	SG 24/1	63,806.00	Bachelor's Degree relevant to the job	None Required	3 years in the practice of social work	Career Service (Professional) 2nd Level eligibility	NA	Office of the MSWDO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


NORMAN D. SABDAO
Municipal Mayor

(Position Title)
Real Street, Brgy. Libtong, San Miguel, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.