


Republic of the Philippines  
**MGO SAN JOSE DE BUAN, SAMAR (WESTERN)**  
Request for Publication of Vacant Positions

THE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN JOSE DE BUAN, SAMAR (WESTERN) in the CSC website:

  
NIÑO D. REBATO  
HRMO


Date: January 27, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide III (Utility Worker II)	24	3	10,179.00	Must be able to read and write	None Required	None Required	None Required (MC 10 s 2013, Category III)	N/A	Mayors Office(HRMO)
2	Administrative Aide III (Utility Worker II)	27	3	10,179.00	Must be able to read and write	None Required	None Required	None Required (MC 10 s 2013, Category III)	N/A	Mayors Office(MDRRMO)
3	Administrative Aide III (Utility Worker II)	30	3	10,179.00	Must be able to read and write	None Required	None Required	None Required (MC 10 s 2013, Category III)	N/A	Mun. Administrators Office
4	Administrative Aide III (Utility Worker II)	86	3	10,179.00	Must be able to read and write	None Required	None Required	None Required (MC 10 s 2013, Category III)	N/A	Mun. Planning and Development Office
5	Nurse II	64	16	36,628.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080 (Nurse Licensure Examination)	N/A	Municipal Health Office
6	Administrative Aide III (Driver I)	73	3	13,572.00	Elementary School Graduate	None Required	None Required	Professional Driver's License (MC 10 s 2013, Category IV)	N/A	Municipal Health Office
7	Administrative Aide I (Utility Worker I)	62	1	9,026.00	Must be able to read and write	None Required	None Required	None Required (MC 10 s 2013, Category III)	N/A	Municipal Assessors Office
8	Administrative Aide III (Driver I)	94	3	10,179.00	Elementary School Graduate	None Required	None Required	Professional Driver's License (MC 10 s 2013, Category IV)	N/A	Municipal Engineering Office
9	Mechanic II	90	6	12,150.00	High School Graduate or Completion of relevant vocational/trade	4 hours of relevant training	1 year of relevant experience	Mechanic (Automotive Servicing) (MC 10 s 2013, Category II)	N/A	Municipal Engineering Office
10	Administrative Aide IV (Clerk II)	7	4	10,800.00	Two (2) years studies in college	None Required	None Required	Career Service Sub- Professional, 1st level eligibility	N/A	Mayors Office
11	Administrative Aide IV (Clerk II)	8	4	10,800.00	Two (2) years studies in college	None Required	None Required	Career Service Sub- Professional, 1st level eligibility	N/A	Mayors Office
12	Administrative Aide IV (Clerk II)	23	4	10,800.00	Two (2) years studies in college	None Required	None Required	Career Service Sub- Professional, 1st level eligibility	N/A	Mayors Office (HRMO)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 11, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
NIÑO D. REBATO  
HRMO IV  
San Jose de Buan, Samar  
[sanjosdebuanoofficial@gmail.com](mailto:sanjosdebuanoofficial@gmail.com)

DOCUMENTS SHALL NOT BE ENTERTAINED.