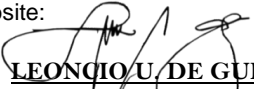


Republic of the Philippines  
Province of Samar  
MUNICIPALITY OF SAN JORGE

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Municipal Government of San Jorge, Samar in the CSC website:

  
**LEONCIO U. DE GUIA**  
Municipal Mayor  
Date: August 16, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Municipal Disaster Risk Reduction Management Officer I)	87	24	63,806.00	Bachelor's Degree	24 hours of relevant training in mgt and supervision on DRRM	4 years in position involving mgt. and supervision, 1 year of which is relevant to DRRM	Career Service Professional/2nd Level Eligibility	Not Applicable	MDRRMO
	-X-X-X-									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 6, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**HON. LEONCIO U. DE GUIA**  
Municipal Mayor

Municipal Hall, San Jorge, Samar  
[leonciodeguia@gmail.com](mailto:leonciodeguia@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**