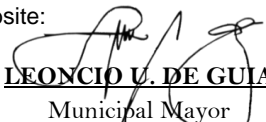


Republic of the Philippines  
Province of Samar  
MUNICIPALITY OF SAN JORGE

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Municipal Government of San Jorge, Samar in the CSC website:

  
**LEONCIO U. DE GUIA**  
Municipal Mayor

Date: July 1, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assistant Municipal Treasurer	33-34	22	48,989.00	Bachelor's degree preferably in Commerce, Public Administration or Law.	None Required	3 yrs in treasury or acctng service	First Grade Civil Service Eligibility or its Equivalent	-	Municipal Treasurer's Office
	-X-X-X-									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 20, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**HON. LEONCIO U. DE GUIA**

Municipal Mayor

Municipal Hall, San Jorge, Samar

[leonciodeguia@gmail.com](mailto:leonciodeguia@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**