Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines Province of Samar MUNICIPALITY OF SAN JORGE

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Municipal Government of San Jorge, Samar in the CSC website:

Municipal Mayor

Date:

June 25, 2021

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Annual Salary | Qualification Standards | | | | | Place of |
|-----|----------------|-----------------------|---------------------------------|------------------|---|------------------------------|-----------------------------|-------------|----------------------------|------------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | Assignment |
| 1 | Engineer II | 77 | 16 | 26,330.00 | Bachelor's degree in Engr'ng relevant to the job | 4 hours of relevant training | 1 yr of relevant experience | RA 1080 | N/A | Municipal Engr'ng. Office |
| | -X-X-X- | | | | | | | | | |
| | | | | | | | | | | |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 15, 2021.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

| HON. LEONCIO U. DE GUIA |
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| Municipal Mayor |
| |
| Municipal Hall, San Jorge, Samar |
| leonciodeguia@gmail.com |

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.