

Republic of the Philippines
MGO SAN ISIDRO, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN ISIDRO, NORTHERN SAMAR in the CSC website:


CORNELIETA S. LABASBAS
HRMO

Date: April 18, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary / Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Project Development Officer I	1041-07	11	19079	Bachelor's degree relevant to the job	None required	None Required	Career Service (Professional) Second Level Eligibility	none	Municipal Planning and Development Office
2	Municipal Government Department Head I (General Services Officer)	1061-01	24	66308	College Degree on Public Administration, Business Administration and Management	None	3 years experience in general services, including management supply, property, solid waste disposal, and general sanitation.	First Grade Civil Service Eligible or its Equivalent	none	Municipal General Services Office
3	Administrative Aide III (Driver I)	1061-03	3	10594	Elementary School Graduate	None required	None Required	Professional Driver's License (MC 10, s. 2013 Category IV)	none	Municipal General Services Office
4	Administrative Aide III (Driver I)	1061-04	3	10594	Elementary School Graduate	None required	None Required	Professional Driver's License (MC 10, s. 2013 Category IV)	none	Municipal General Services Office
5	Watchman I	1061-07	2	9979	Elementary School Graduate	None required	None Required	none required (MC No. 10, s. 2013 Category III)	none	Municipal General Services Office
6	Accountant I	1081-03	12	20706	Bachelor's degree in Commerce/Business Administration Major in Accounting	None required	None Required	RA 1080	none	Municipal Accounting Office
7	Municipal Government Department Head I (Municipal Assessor I)	1101-01	24	66308	Bachelor's degree preferably in Civil or Mechanical Engineering, Commerce or any related course	None	3 years experience in real property assessment work or in any related field.	RA 1080 (Real Estate Service)	none	Municipal Assessors Office
8	Health Education and Promotion Officer I	4411-10	10	22190	Bachelor's degree	None required	None Required	Career Service (Professional) Second Level Eligibility	none	Municipal Health Office
9	Nutrition Officer I	4411-18	10	22190	Bachelor's degree relevant to the job	None required	None Required	Career Service (Professional) Second Level Eligibility	none	Municipal Health Office
10	Community Affairs Officer I	7611-04	11	19079	Bachelor's degree	None required	None Required	Career Service (Professional) Second Level Eligibility	none	Municipal Social Welfare and Development Office
11	Farm Supervisor I	8711-04	8	14249	High School Graduate	4 hours of relevant training	1 year of relevant experience	None required	none	Municipal Agriculture Office
12	Farm Supervisor I	8711-05	8	14249	High School Graduate	4 hours of relevant training	1 year of relevant experience	None required	none	Municipal Agriculture Office
13	Aquacultural Technician II	8711-07	8	14249	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	none	Municipal Agriculture Office
14	Livestock Inspector II	8711-08	8	14249	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	none	Municipal Agriculture Office
15	Administrative Aide IV (Mechanic I)	8731-04	4	11245	High School Graduate or Completion of relevant vocational/trade school	None required	None required	Mechanic (Automotive Servicing) (MC 10, s. 2013, Cat. II)	none	Municipal Environment & Natural Resources Office
16	Administrative Aide III (Driver I)	8731-05	3	10594	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013 Category IV)	none	Municipal Environment & Natural Resources Office

The LGU San Isidro encourages all interested and qualified applicants, including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 3, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FERDINAND C. AVILA
MUNICIPAL MAYOR
MGO SAN ISIDRO, NORTHERN SAMAR
hrmolgusanisidro1@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.