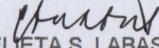


Republic of the Philippines
MGO SAN ISIDRO, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN ISIDRO, NORTHERN SAMAR in the CSC website:


CORNELIETA S. LABASBAS

HRMO

Date: January 19, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant I	1081-03	12	20706	Bachelor's degree in Commerce/Business Administration Major in Accounting	None Required	None Required	RA 1080	None	Municipal Accounting Office
2	Municipal Government Department Head I (Municipal Assessor)	1101-01	24	66308	Bachelor's degree preferably in Civil or Mechanical Engineering, commerce or any related course	None	3 years experience in rela property assessment work or in any related field	RA 1080 (Real Estate Service)	None	Municipal Assessors Office
3	Aquacultural Technician II	8711-07	8	14249	Completion of two years studies in college	4 hrs of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	None	Municipal Agriculture Office
4	Administrative Assistant II (Data Controller II)	8711-09	8	14249	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	4 hrs of relevant training	1 year of relevant experience	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat. I) First Level Eligibility	None	Municipal Agriculture Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 3, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. The Agency encourages interested and qualified applicants, including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FERDINAND C. AVILA
Municipal Mayor
MGO San Isidro, Northern Samar
hrmolgusanisidro1@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.