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must be in MS Excel format

Republic of the Philippines
MGO SALCEDO, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SALCEDO, EASTERN SAMAR in the CSC website:

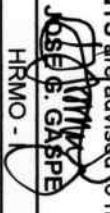
Atty. MELCHOR L. MERGAL
Municipal Mayor
Date: 11-Aug-21

No.	Position Title (Parentnetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Automotive Equipment Inspector - I	2019-08	8	12,776.00	High School Graduate or Completion of relevant Vocational Trade Course	4 Hours of relevant training	1 year of relevant experience	Automotive Mechanic (Light Duty) (MC. 11, S. 96 - Cat. 1)	Municipal Engineering Office, LGU-Salcedo E. Samar
2	Administrative Aide IV (Electrician - I)	2019-09	4	10,080.00	High School Graduate or Completion of relevant Vocational Trade Course	None Required	None Required	Electrician (Building Wiring) (-250 Volts) (MC 11, S. 96 - Cat. 1)	Municipal Engineering Office, LGU-Salcedo E. Samar

interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


JOSE G. GASPE
HRMO -

Brgy. 03 Purisima St. Pob. Salcedo E. Samar
hrmo@salcedoeasternsamar.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.