


Republic of the Philippines  
**MGO SALCEDO, EASTERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SALCEDO, EASTERN SAMAR in the CSC website:

  
**JOSE G. GASPE**  
HRMO - I

Date: 7-Jul-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility Worker I)	4	1	8762	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96 - Cat. III)	N/A	Office of the Municipal Mayor, LGU-Salcedo E. Samar
2	Assessment Clerk I	30	4	10495	Completion of two (2) years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	N/A	Office of the Municipal Assessor, LGU-Salcedo E. Samar
3	Agricultural Technologist	5594-723	10	15533	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None Required	None Required	Relevant RA 1080	N/A	Office of the Municipal Agricultural Services, LGU- Salcedo E. Samar
4	Licensing Officer I	2018-05	11	17807	Bachelor's Degree	None Required	None Required	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Treasurer, LGU-Salcedo E. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 22, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JOSE G. GASPE**

HRMO - I

Brgy. 03, Purisima St. Salcedo E. Samar

[josegaspe.08@gmail.com](mailto:josegaspe.08@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**