


Republic of the Philippines
Local Government Unit
Quinapondan, Eastern Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the Local Government Unit, Quinapondan, Eastern Samar in the CSC website.


LORENZO B. GAHOY
HRMO

Date: _____

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE IV(Driver II)	C-10-b	4	P9,665.00	At least High School Graduate	None Required	None Required	Prof. Driver's Liscense	N/A	Quinapondan, Eastern Samar
2	ADMINISTRATIVE AIDE IV(Driver II)	C-10-c	4	P9,665.00	At least High School Graduate	None Required	None Required	Prof. Driver's Liscense	N/A	Quinapondan, Eastern Samar
3	ADMINISTRATIVE AIDE I (Utility Worker)	C-12-a	1	P8,086.00	Must be able to read & interpret written & verbal instruction	None Required	None Required	None Required	N/A	Quinapondan, Eastern Samar
4	ADMINISTRATIVE AIDE I (Utility Worker)	C-12-b	1	P8,086.00	Must be able to read & interpret written & verbal instruction	None Required	None Required	None Required	N/A	Quinapondan, Eastern Samar
5	DEVELOPMENT MANAGEMENT OFFICER II	J-10-002	15	P22,437.00	Bachelor's Degree Relevant to the Job	4 hours of Relevant Training	1 year of Relevant Experience	Career Service Prof. (2nd Level Eligibility)	N/A	Quinapondan, Eastern Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 18, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


LORENZO B. GAHOY

HRMO

Quinapondan, Eastern Samar

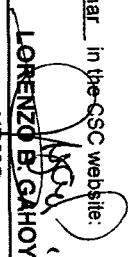
lquapondanisa@gmail.com/lorenzo.gahoy@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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Local Government Unit
Quinapondan, Eastern Samar
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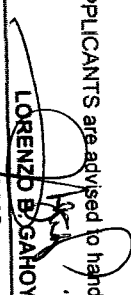
Date: _____

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
6	ADMINISTRATIVE OFFICER III(CASHER II)	09-009	14	P20,494.00	Bachelor's Degree	1 Year of Relevant Experience	4 Hours of Relevant Training	Career Service Prof. (2nd Level Eligibility)	N/A	Quinapondan, Eastern Samar
X	X-X-X-X-X-X-X-XX-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X-X	X-X-X-X-X-X-X-X-X-X	X-X-X-X-X-X-X-X-X	X-X-X-X-X-X-X-X-X	X-X-X-X-X-X-X-X	X-X-X-X-X-X-X-X	X-X-X-X-X-X-X-X-X-X

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lgunitquinapondan.csa@gmail.com / lorenzo.gahoy@yahoo.com

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